

## ADMINISTRATIVE GUIDE FOR THE 51ST ANNUAL GENERAL MEETING (“AGM”)

### 1. CONDUCT OF MEETING

The 51st AGM of the Company will be conducted virtually from the Broadcast Venue, Board Room, Level 15, Lion Office Tower, No. 1 Jalan Nagasari, 50200 Kuala Lumpur, Wilayah Persekutuan and via E-Meeting Portal at <https://scsb.lion.com.my> on Wednesday, 25 June 2025 at 2.30 pm.

The broadcast venue is strictly for the purpose of compliance with Section 327(2) of the Companies Act 2016 which stipulates that the Chairman shall be at the main venue of the 51st AGM. **Shareholders/Proxies/Corporate Representatives will not be allowed** to be physically present at the Broadcast Venue on the day of the 51st AGM.

Only Members whose names appear in the Register of Members on 19 June 2025 shall be eligible to participate and vote at the 51st AGM.

### 2. 2024 ANNUAL REPORT AND RELATED DOCUMENTS

Please scan the QR Code or visit the Company’s website at [www.lion.com.my/lcb-agm](http://www.lion.com.my/lcb-agm) for the following documents of the Company in relation to the 51st AGM:

- (i) 2024 Annual Report
- (ii) Notice of the 51st AGM
- (iii) Annexure dated 3 June 2025
- (iv) Form of Proxy
- (v) Administrative Guide for the 51st AGM



There will be no delivery of the 2024 Annual Report in printed copy.

You may submit your request for a printed copy of the 2024 Annual Report by visiting the website of our Share Registrar, Securities Services (Holdings) Sdn Bhd (“Securities Services”), and proceeding with the following steps:

Step 1 - Please visit <http://www.sshsb.com.my/new/requestarep.aspx>

Step 2 - Please type “Lion Corporation Berhad” and complete the online request form

Step 3 - Please click “Send” button to submit your request

### 3. DEPOSIT OF FORM OF PROXY

A Shareholder who wishes to appoint a proxy to participate and vote on his behalf at the 51st AGM, may deposit the Form of Proxy in accordance with the instructions printed thereon as soon as possible, so as to arrive at the Office of the **Registrar of the Company, Securities Services at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan** not less than 48 hours before the time for holding the 51st AGM. Completed Form of Proxy sent through facsimile transmission or any electronic or digital manner shall not be accepted.

### 4. PRE-MEETING SUBMISSION OF QUESTIONS

Shareholders and proxies **may submit questions before the 51st AGM via email to [lcb@lion.com.my](mailto:lcb@lion.com.my) no later than 2.30 pm on Monday, 23 June 2025**. Please state your full name and MyKad/passport number for verification purposes.

### 5. NO DOOR GIFT/e-VOUCHER

There will be no distribution of door gift/e-voucher to those who participate in the 51st AGM.

### 6. NO RECORDING OR PHOTOGRAPHY

Strictly **NO recording or photography** of the proceedings of the 51st AGM is allowed.

## 7. PROCEDURES FOR REMOTE PARTICIPATION AND VOTING

### BEFORE THE MEETING

Procedures	Actions
Register as a user with E-Meeting Portal	<ul style="list-style-type: none"> <li>Visit <a href="https://scsb.lion.com.my">https://scsb.lion.com.my</a>.</li> <li>Register a user account.</li> <li>An email notification will be sent to you within 1 working day. Kindly confirm your registration by clicking the link provided in that email.</li> <li><b>This is a ONE-TIME registration.</b> If you are already a registered user of the E-Meeting Portal, you need not register again.</li> </ul>
<b>ALL SHAREHOLDERS, PROXIES AND CORPORATE/AUTHORISED REPRESENTATIVES MUST REGISTER AS USERS BY <u>19 JUNE 2025</u> AS 1 WORKING DAY IS REQUIRED TO PROCESS ALL PORTAL USER REGISTRATIONS.</b>	
Shareholders	<p><b>SHAREHOLDERS ARE REQUIRED TO REGISTER FOR REMOTE PARTICIPATION IN THE E-MEETING PORTAL. HOWEVER, IF YOU WISH TO APPOINT PROXY, PLEASE DO NOT REGISTER.</b></p> <ul style="list-style-type: none"> <li>Registration must be submitted no later than <b>Monday, 23 June 2025 at 2.30 pm.</b></li> <li>Log in to <a href="https://scsb.lion.com.my">https://scsb.lion.com.my</a> with your user ID (i.e. email address) and password.</li> <li>Look for <b><u>Lion Corporation Berhad 51st AGM on 25 June 2025 at 2.30 pm</u></b> under Events and click <b><u>Registration for Remote Participation</u></b>.</li> <li>After verification of your registration against the Register of Members as at 19 June 2025, an email will be sent to you before the Meeting to notify you on the status of your registration for remote participation.</li> </ul>
Corporate or authorised representative of a body corporate	<ul style="list-style-type: none"> <li>Corporate/authorised representatives need not register for remote participation but <b>MUST REGISTER AS USERS</b> of the E-Meeting Portal.</li> <li><b>SHAREHOLDERS ARE ADVISED TO NOTIFY YOUR CORPORATE/AUTHORISED REPRESENTATIVE(S) ACCORDINGLY.</b></li> <li>The <u>original</u> evidence of authority (e.g. <i>Certificate of Appointment of Corporate Representative</i>) and translation thereof, if not in English or Bahasa Malaysia, must reach the Office of the Registrar of the Company, Securities Services at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification by <b>Monday, 23 June 2025 at 2.30 pm.</b></li> <li>Upon verification, we will grant the corporate/authorised representatives access to remote participation in the Meeting.</li> </ul>

**7. PROCEDURES FOR REMOTE PARTICIPATION AND VOTING (continued)**

**BEFORE THE MEETING**

Procedures	Actions
Proxies	<ul style="list-style-type: none"> <li>Appointed proxies need not register for remote participation but <b>MUST REGISTER AS USERS</b> of the E-Meeting Portal.</li> </ul> <p><b>SHAREHOLDERS ARE ADVISED TO NOTIFY YOUR PROXY(IES) ACCORDINGLY.</b></p> <ul style="list-style-type: none"> <li>Upon processing the Form of Proxy, we will grant the proxy access to remote participation in the Meeting to which he/she is appointed for instead of the shareholder, <u>provided</u>: <ul style="list-style-type: none"> <li>(i) the proxy must be a <u>registered user</u> of the E-Meeting Portal, failing which, he/she will not be able to participate in the Meeting as the Meeting will be conducted virtually; and</li> <li>(ii) the duly executed Form of Proxy must reach the Office of the Registrar of the Company at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan by <b>Monday, 23 June 2025 at 2.30 pm.</b></li> </ul> </li> </ul>
Revocation of proxies and <i>vice versa</i>	<ul style="list-style-type: none"> <li>If a Shareholder has submitted a Form of Proxy appointing a proxy, the appointment can be revoked should the Shareholder decides to personally participate in the 51st AGM via the E-Meeting Portal. Please provide a written notice to revoke the earlier instruction to reach the Office of the Registrar of the Company at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan by <b>Monday, 23 June 2025 at 2.30 pm.</b></li> <li>If a Shareholder who has registered for remote participation subsequently wishes to appoint a proxy to participate on his/her behalf, he/she must provide a written request together with the duly executed Form of Proxy to reach the Office of the Registrar of the Company at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan by <b>Monday, 23 June 2025 at 2.30 pm.</b></li> </ul>

## 7. PROCEDURES FOR REMOTE PARTICIPATION AND VOTING (continued)

### ON THE DAY OF THE MEETING

Live Streaming Access Date and Time	Meeting Date and Time
Wednesday, 25 June 2025 at 2.00 pm	Wednesday, 25 June 2025 at 2.30 pm

  

Procedures	Actions
Live Streaming Participation	<ul style="list-style-type: none"> <li>Log in to <a href="https://scsb.lion.com.my">https://scsb.lion.com.my</a> with your user ID (i.e. email address) and password.</li> <li>Look for <b><u>Lion Corporation Berhad 51st AGM on 25 June 2025 at 2.30 pm</u></b> under Events and click <b><u>Live Streaming</u></b>.</li> <li>If you have any questions to raise, you may use the Q&amp;A function to transmit your questions.</li> </ul> <p>Do take note that the quality of the live streaming is dependent on the bandwidth and the stability of the internet connection at the location of the user and the device used.</p>
Online Remote Voting (eVoting)	<ul style="list-style-type: none"> <li>Voting session commences from 2.30 pm on Wednesday, 25 June 2025 until a time when the Chairman announces the completion of the voting session of the 51st AGM.</li> <li>At the live streaming meeting page, click “<b>Vote</b>” for each account that you are representing i.e. as an individual shareholder, corporate/authorised representative or proxy.</li> <li>Indicate your votes for the resolutions tabled.</li> <li>Review your casted votes and confirm, and thereafter submit the votes. Note that submitted votes cannot be withdrawn or amended.</li> <li>Where you are participating as a proxy and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder’s indicated votes in the Form of Proxy.</li> <li>Access to the eVoting will close when the Chairman announces the closure of the voting session of the Meeting.</li> </ul>
End of Remote Participation	Upon the announcement by the Chairman on the closure of the Meeting, the Live Streaming will end.

## 8. UPDATE OF SHAREHOLDER’S EMAIL ADDRESS

You are encouraged to update your email address by informing Securities Services via email to [info@sshbsb.com.my](mailto:info@sshbsb.com.my) to facilitate prompt electronic receipt of all notifications issued by the Company.

## 9. ENQUIRIES

If you have any enquiries in relation to the 51st AGM, please contact our Share Registrar at 603-20849000 during office hours on Mondays to Fridays (excluding public holidays) (“Office Hours”) or email to [info@sshbsb.com.my](mailto:info@sshbsb.com.my).

For technical matters on E-Meeting Portal or during the 51st AGM, please contact us at 6017-6980248 during Office Hours, or email to [agm-techsupport@lion.com.my](mailto:agm-techsupport@lion.com.my).